



OFFICE OF THE MAYOR

NOTICE TO PROCEED

18 November 2022

Date

EESM BOOKSTORE

No.11A, Pajo Street.
Quirino 2A 3,
Quezon City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Academic Textbooks** for the **Pasig City Science High School** under **Purchase Request No. 100-22-09-6219**, covered by **Purchase Order No. 22-11-2115** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: EDUARDO E. STA. MARIA
Authorized Representative
EESM BOOKSTORE


DENISE LARA DE TIMBANA

Date: 11-18-2022